

# US TRANSCOM Movement Process

**Home**

AIR Request

Home - Flowchart

Surface Request -  
Flowchart

Site Map

*Please open in slide  
show view*



AIR FLOWCHART



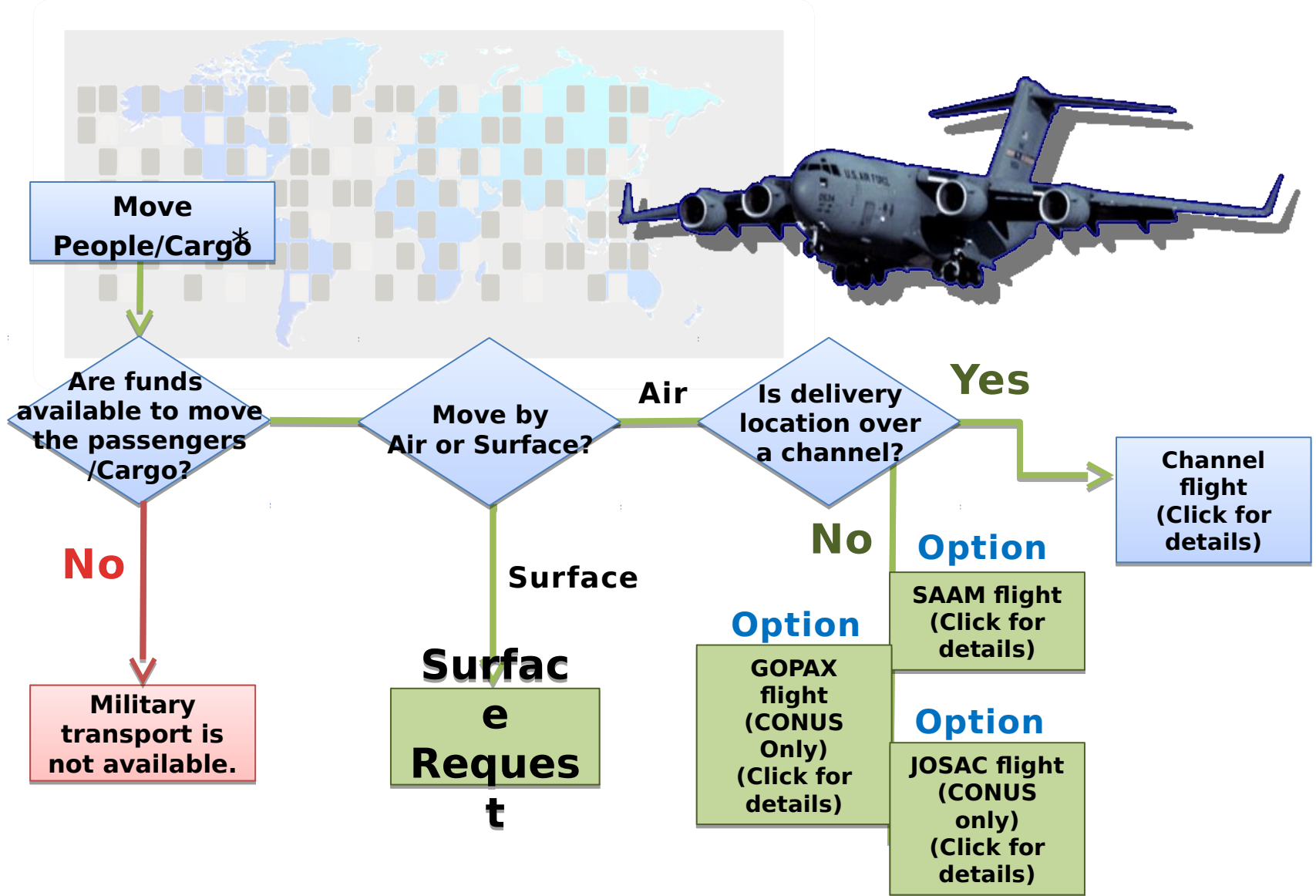
JDOMS Customers

SURFACE  
FLOWCHART



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# US TRANSCOM Movement - **AIR**

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**Attention!**  
Have this  
information ready  
before requesting  
SAAM flight

USTRANSCOM  
Contact:  
DDOC  
Representative  
(618) 220-7700

TACC Global Channel  
Development &  
Analysis  
Website



## Special Airlift Assignment Missions Flight Definition:

Air Mobility Command (AMC), Special Airlift Assignment Missions (SAAMs) are missions performing and providing an exclusive service. They perform an exclusive service for specific users at their desired movement times. They are funded airlift missions that cannot be supported by Channel Missions because of the unusual nature, sensitivity, or urgency of the cargo or that require operations to points other than the established channel structure. The designated DoD component representative will forward SAAM request via the applicable validating office to USTRANSCOM/AMC. Criteria for establishing SAAM priorities may be found in Joint Chiefs of Staff (JCS) Pub 15, Mobility System Policies, procedures and Considerations and Appendix B of the Defense Transportation Regulation (DTR) 4500-9R Part 2. Submission of SAAM priorities and request are outlined in Appendix B and Appendix C. See Appendix K for listing of SAAM validators grouped under unified commands and/or Services.



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[JOSAC FAQ](#)

USTRANSCOM  
Contacts:  
USTCJ3/JOSAC  
(618) 220-6194  
DSN 770-6194  
(618) 220-6195  
DSN 770-6195



[Click here  
DD Form  
2768](#)

## Operational Support Airlift (OSA) flight definition:

OSA: OSA missions and associated flights, are movements of high-priority passengers and cargo with time, place or mission-sensitive requirements. These flights are scheduled within the CONUS by the Joint Operational Support Airlift Center (JOSAC). Located at Scott Air Force Base in Illinois about 20 miles from St. Louis, Missouri. JOSAC is the single manager for scheduling all Department of Defense's (DoD) continental United States (CONUS) fixed wing Operational Support Airlift (OSA) requirements.

DD Form 2768, MAR 1998. (EG) Military Air Passenger/Cargo Request is the form used to request a JOSAC flight . The form is available at the website at left and has to be processed through your Service/Agency validator.



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[GOPAX - FAQ](#)

USTRANSCOM  
Contacts:  
USTCJ3-I  
(618) 220-7477  
DSN 770-7477

[Website Link](#)

## Groups Operational Passenger System

Groups Operational Passenger System (GOPAX) is a web-based system supporting the request and procurement of full-charter transportation of military personnel traveling in groups. This process for commercial movement of group duty passengers varies with the type of movement required.

Coordination of air movement can be accomplished through GOPAX for domestic (CONUS only) air movements and is also used for domestic surface movements.

**GOPAX Flight/Ground Transportation:** GOPAX Flight/Ground Transportation: requester would go through their Transportation Management Office/ TMO or Installation Transportation Office / ITO





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USTRANSCOM  
Contacts:  
USTCJ3-SS  
(618)220-5751  
DSN 770-5751



## Channel Flight Definition:

AMC channel service is provided to DOD activities worldwide. This service is performed between the CONUS and OCONUS theaters, between OCONUS theaters, and within OCONUS theaters. The types of channel service available are:

- (1) Distribution or Contingency Channels
- (2) Passenger or Cargo Channels.

AMC channels are established, suspended, changed, or canceled based on the requirements and upon the request of the military departments and/or theater unified COCOMs. Although the potential requirement to add, delete, change, or suspend channels may originate from various sources, a Service HQ or theater-unified COCOM must validate >> MORE USTRANSCOM must approve the requirement.





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## TYPES OF Channel FLIGHTS:

**Distribution channels-** Channel that services two points on a recurring basis with actual movements dependant on the volume of traffic; on the basis of operational necessity for support of a mission sensitive area; or for quality of life purposes in remote areas.

**Contingency Channels:** Channels that service two points based on operational necessity to support mission, operation, and contingencies, directed by the SECDEF and are in accordance with the Joint Chiefs of Staff [>> MORE](#) Transportation Movement Priority System.



# US TRANSCOM Movement - **AIR**



## Channel Flight Requirements:

*Initial questions for the customer.*

*Frequently asked questions. (FAQ)*

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## Channel Flight Requirements:

*Initial questions for the customer.*

What is the requirement?

- a. Origin of cargo?
- b. Destination of cargo?
- c. What is the cargo?
- d. Height, length, width?
- e. Weight of cargo?
- f. Is the cargo hazardous?



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## Channel Movement FAQ's:

1. Can Channel flights be for passengers and /or cargo?
2. Are Channel flights just for DoD passengers and/or cargo?
3. Does the requester have to pay for movement on channel flights?
4. How many passengers can be transported on a channel flight?
5. Are there any baggage limitations on channel flights?
6. Are round trips available?
7. What types of cargo can be transported on a Channel flight?
8. Are there any restrictions on channel flights as to: Cargo dimensions or weight limitations?
9. If pallets and/or packaging are required who pays for it?
10. What are the destinations of Channel Flights?
11. Are channel flights on scheduled departures and arrivals?
12. Can the requester get a return channel flight?
13. How does a requestor request to use channel airlift?
14. What/who arranges for cargo to get to the APOE for the Channel flight?
15. Who arranges for the cargo to get picked up at the APOD?
16. How much lead time is required? Is there a min. of 2 weeks?
17. Does anyone sign for the cargo at the aerial port?
18. Can an escort accompany the shipment of just cargo?
19. What if any is the cost involved for the requester?
20. How is customs or inspections handled for passengers and cargo?



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## Channel Movement FAQ's:

### **1. Can Channel flights be for passengers and /or cargo?**

*Both. Passengers and cargo moving over established worldwide routes served by either scheduled Department of Defense aircraft under the control of the Air Mobility Command or commercial aircraft under contract to and scheduled by the Air Mobility Command. Reference: Defense Transportation Regulation (DTR) DoD 4500.9-R-Part I*

### **2. Are Channel flights just for DoD passengers and/or cargo? ?**

*No. Passengers and cargo from other entities, including Federal and state agencies, allied military, international organizations, and others may be authorized transportation. See DoDI 4500.57 and DoD 4515.13-R for additional details.*



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## Channel Movement FAQ's:

**3. Does the requester have to pay for movement on channel flights?** Generally, yes. The users of such airlift normally has to provide a billing address, Transportation Account Code, Customer Identification Code, or fund cite, for payment purposes.

**4. How many passengers can be transported on a channel flight?** *The number of passengers depends on the type of aircraft and its configuration.*

**5. Are there any baggage limitations on channel flights?** *Yes, check with passenger service operations at the AMC aerial port for baggage allowances and restrictions. Reference: Passenger service operations at the AMC aerial port for baggage allowances and restrictions.*



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## Channel Movement FAQ's:

**6. Are round trips available?** *No. Common-user airlift service is provided on a scheduled basis between two points. Passengers may not be manifested round trip (i.e. Travis AFB to Travis AFB). Ref AMC Instruction 24-101, Volume 14*

**7. What types of cargo can be transported on a Channel Flight?** *Any item that is air transportable and not prohibited from air movement because of its hazardous material classification will be considered eligible for air transportation. Reference: Air Transportation Movement of Cargo by Scheduled Military Air Transportation, AR 59-3, 23 Mar 2007*



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## Channel Movement FAQ's:

### **8. Are there any restrictions on channel flights?**

*a. Cargo dimensions and weight - refer to appropriate aircraft and loading characteristics manuals to determine the capabilities and limitations.*

*b. Movement of hazardous cargo? Yes, but can be transported in accordance with AIR FORCE JOINT MANUAL 24-204, PREPARING HAZARDOUS MATERIALS FOR MILITARY AIR SHIPMENTS.*

*c. Amount of cargo on flight? The amount of cargo on a flight varies by the type of airframe. In addition, cargo load will deviate by type of cargo and loadplanning restrictions, i.e. heavier items may dictate centerline loading and depending on tie down, just to mention one. In general, process shipments on a first-in, first-out basis within the assigned transportation priorities. Defense Transportation Regulation DoD 4500.9R Part II Chapter 203 page 36.*





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## Channel Movement FAQ's:

**9. If pallets and/or packaging are required who pays for it?** *The users of such airlift or their parent Service shall pay for the services rendered and provide a specific address and fund cite for billing procedures. Reference: DoD 4515.13R, Air Transportation Eligibility*

**10. What are the destinations of Channel Flights?**

*Destinations can be found in the AMC Air Channel Sequence listing.*

Reference:

[Click Here for list](#)  
Note: Requires  
DoD Common Access Card



# US TRANSCOM Movement - **AIR**

## Channel Movement FAQ's:

**11. Are channel flights on scheduled departures and arrivals?** *Yes. Schedules are not necessarily static, and timing and routings may vary from day to day, week to week.*

**12. Can the requester get a return channel flight?** *Yes, but "Passengers may not be manifested round trip". Reference: AIR MOBILITY COMMAND INSTRUCTION 24-101, VOLUME 14.*

*\* Availability may be limited.*

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## Channel Movement FAQ's:

**13. How does a requestor request to use channel airlift?** *The Transportation Officer (TO) "Plan, prepare, and document shipments" Reference: Defense Transportation Regulation, DoD 4500.9-R, Part 1, Chapter 101, page I-101-17.*

**14. What/who arranges for cargo to get to the APOE for the Channel flight?** *The Transportation Officer (TO) "Plan, prepare, and document shipments" Reference: Defense Transportation Regulation, DoD 4500.9-R, Part II, Chapter 201, page II-201-18.*

**15. Who arranges for the cargo to get picked up at the APOD?** *The Transportation Officer (TO) usually arranges the onward movement. Reference: Defense Transportation Regulation (DTR) DoD 4500.9-R-Part II Cargo Movement, Chapter 203, page II-203-52.*



# US TRANSCOM Movement - AIR

## Channel Movement FAQ's:

**16. How much lead time is required?** *Is there a minimum of 2 weeks (e.g.) or more. For passengers – Not exactly specified, but the mission may be locked by Personnel Service Center (PSC) no earlier than 72 hours prior to scheduled departure.*

*For Cargo: “coordinate receipt at least 72 hours before delivery”*  
References: Passengers: AMCINSTRUCTION 24-101, VOLUME 14  
Defense Transportation Regulation DoD 4500.9-R-Part II Cargo Movement, Part II chapter 202 page II-202-21.

**17. Does anyone sign for the cargo at the aerial port?**  
*Annotate the GMT hour code and last two digits of the Julian date of arrival in the appropriate field on both TCMDs. The time and date entered in this field starts AMC possession time and also establishes system entry time SET. The duplicate copy of the TCMD or listing will be signed and returned to the carrier as a receipt. Reference: AMCINSTRUCTION 24-101, VOLUME 11*

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## Channel Movement FAQ's:

**18. Can an escort accompany the shipment of just cargo?** *Escort(s) or Courier(s), Transportation. United States Government members or civilian employees, or Department of Defense contractor employees responsible for continuous surveillance and control over movements of classified material. Individuals designated as escorts or couriers must possess a Department of Defense-issued security clearance at least equal to the level of classification of the material being transported. Escorts also accompany human remains.*

*Reference: Defense Transportation Regulation, DODD*

**19. What if any is the cost involved for the requester?** *4515.13R, Part I, page I-XXI and Chapter 102, page 102-10. The users of such airlift or their parent Service shall pay for the services rendered and provide a specific address and/or fund cite for billing procedures. Reference: DODD 4515.13R, Air Transportation Eligibility*



# US TRANSCOM Movement - **AIR**

## Channel Movement FAQ's:

**20. How are customs or inspections handled for passengers and cargo?** *All conveyances (ships, aircraft and other mode/methods of transport) entering the Continental United States from a foreign port or place will be subject to a complete customs inspection upon arrival at the first US port of entry. Reference: Defense Transportation Regulation DODD 4500.9R of entry, 29 September 2006 Department of Defense Customs and Border Clearance Policies and Procedures.*

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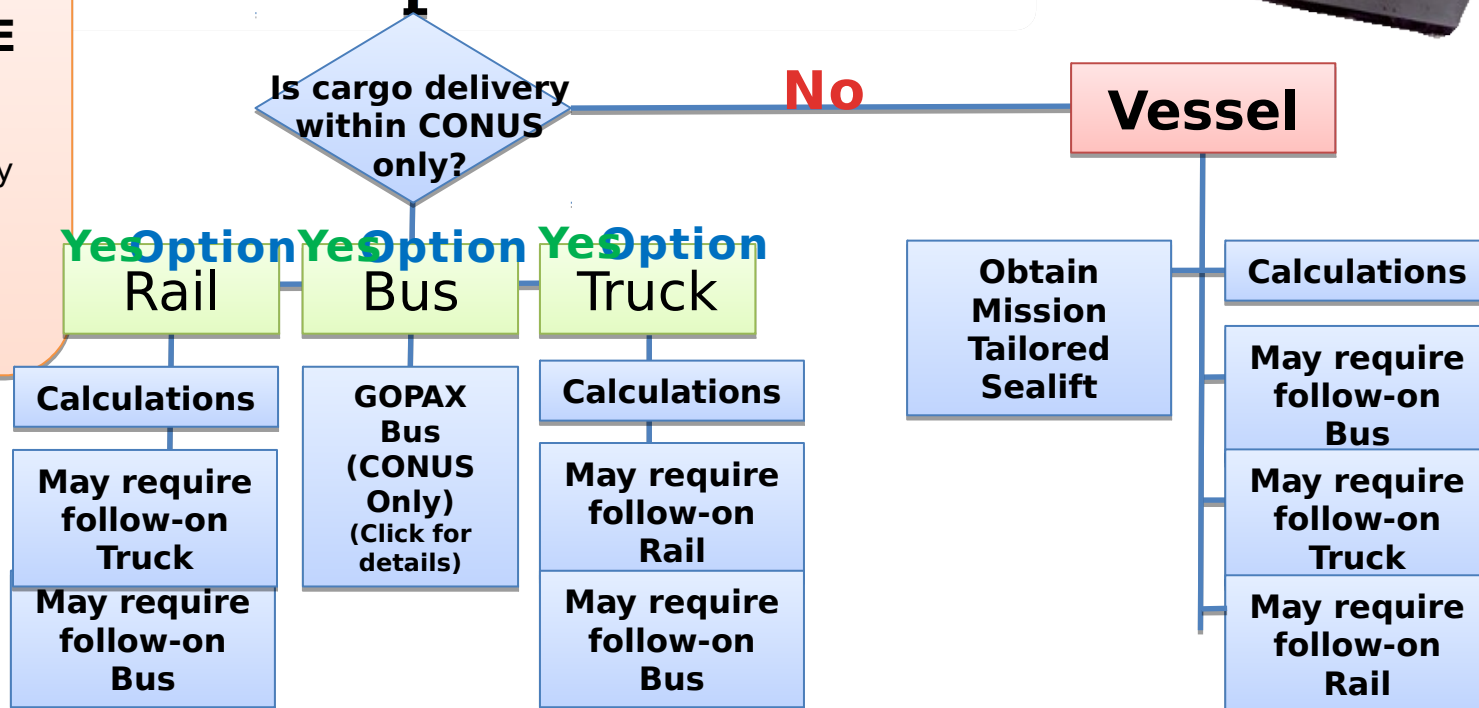
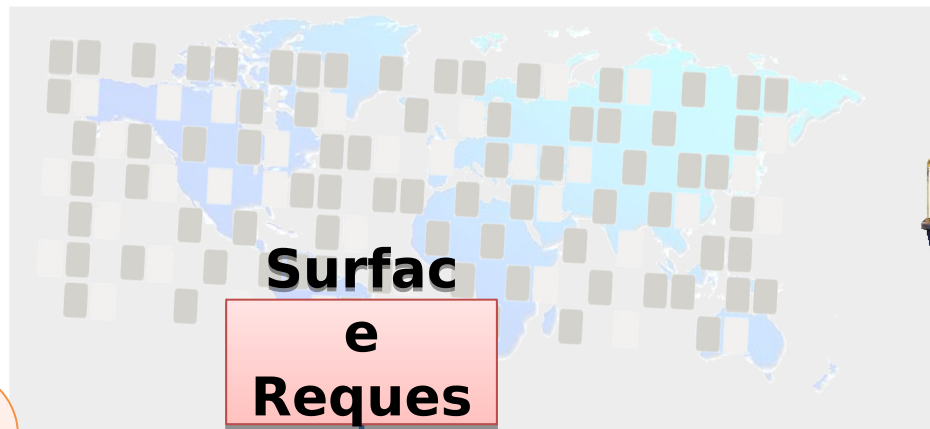


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## Attention! START HERE FIRST

Have this information ready before calling USTRANSCOM  
READ THIS CHECKLIST!





# US TRANSCOM Movement - SURFAC

## Calculations for RAIL Shipment



Calculations for Rail Shipment can be obtained through SDDC Fusion Center Representative on the left.

USTRANSCOM  
Contact:  
SDDC Fusion Center  
(618) 220-5879  
DSN 770-5879

Website Link





## BUS Shipment

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USTRANSCOM is no longer providing support for Bus Shipment. The Defense Travel Management Office is the point of contact.

**Website link: [www.defensetravel.dod.mil](http://www.defensetravel.dod.mil)**

Defense Travel  
Management Office  
Contact:  
(703) 696-7890  
DSN 426-7890

Website Link



**USTRANSCOM** offers the following option for bus transportation: **GOPAX** which is a web-based system supporting the request and procurement of transportation of military personnel traveling in groups. This process for movement of group duty passengers varies with the type of movement required. Coordination of bus movement can be accomplished through the Groups Operational Passenger System (GOPAX) for domestic (CONUS only) bus movements. For GOPAX Ground Transportation the requester would go through their Transportation Management Office/TMO or Installation Transportation Office / ITO



# US TRANSCOM Movement - SURFAC

## Calculations for TRUCK Shipment



Calculations for Truck Shipment can be obtained through SDDC Fusion Center Representative on the left.

USTRANSCOM  
Contact:  
SDDC Fusion Center  
(618)-220-5879  
DSN 770- 5879

Website Link





# US TRANSCOM Movement - SURFAC

## Calculations for VESSEL Ship



### USTRANSCOM Single Mobility System

On 31 Mar 2008 SMS was directed by the U.S. Transportation Command (USTRANSCOM) to remove the cost calculator links from the unauthenticated SMS homepage. In order to access these links, users will now have to have a US Government Common Access Card, CAC, and apply for and maintain an active SMS account for access.

USTRANSCOM  
Contact:  
SDDC Fusion Center  
(618) 229-5879  
DSN 779-5879  
SMS Calculator Help

Website Link

**The USTRANSCOM computer systems help desk is available 24  
Call: DSN 576-8021 (Country Code 312) or Commercial 618-256  
Email: [USTCHELP@ustranscom.mil](mailto:USTCHELP@ustranscom.mil)**





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USTRANSCOM  
Contact:  
MSC Detachment  
(618) 229-4947  
DSN: 779-4947

## Types of VESSELS



Military Sealift Command (MSC) Vessels in the Sealift Program: MSC's Sealift Program provides high-quality, efficient and cost-effective ocean transportation for the Department of Defense and other federal agencies during peacetime and war. The three major types of vessels are as follows:

- LMSR – Large, Medium Speed Roll-On/Roll-Off
- Dry Cargo Ships
- Tankers

However most DOD cargo (by tonnage) moves in commercial vessels, specifically liners, in a service managed by SDDC.







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## SURFACE REQUEST FAQS



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USTRANSCOM  
Contact:  
SDDC Customer  
Service  
1-877-484-6948  
24 hours/7 days a  
week

[Website Link](#)

1. Is USTRANSCOM Surface Transportation modes strictly Military or can they can be commercial too?
2. How do you apply for Surface Transportation?
3. Is Surface Transportation just for DoD cargo or passengers?
4. Can cargo be shipped to CONUS & OCONUS locations?
5. Who/what establishes the priority of the requested Surface Transportation?
6. Does the requester have to pay for the movement?
7. Is there a way to calculate an estimate of what Surface Transportation would cost?
8. What are the types of cargo that can be surface transported?
9. How much cargo can be transported?
10. Is there any weight limits on cargo?
11. Are there any limitations to the dimensions of the cargo?
12. Are there any restrictions as to what type of cargo can be eligible to transport?
13. Can hazardous material, (hazmat), be transported?
14. If sea vans required for the cargo who pays for it?
15. Who works with the requester on the size, number and type of Surface Transportation moves needed to fill a request for cargo movement?
16. If a quick CONUS shipment is required can it happen?
17. Is shipping by Rail faster than by Truck?
18. Are all vessels shipments by Military Sealift Command, MSC, vessels?
19. Who determines when the shipment will be transported?

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# US TRANSCOM Movement - SURFAC

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SDDC Customer  
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1-877-484-6948

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[Website Link](#)

20. Are Surface Transportation missions on scheduled departures and arrivals?

21. Who will coordinate with the requestor for the details on submission of a Surface Transportation request?

22. Can you request to use Surface Transportation at any time?

23. Is there a required minimum number of days to submit work the request, emergency situations?

How much lead time is required for the request?

Is return Surface Transportation available?

Who arranges for cargo to get to the POE for movement?

Who arranges for the cargo to get picked up at the APOD?

Can surface shipments go anywhere?

29. Can you use different modes of surface transportation in conjunction with other modes of Surface Transportation?

30. Does anyone sign for the cargo?

31. Can an escort accompany the shipment?

32. How is customs or inspections handled for passengers and cargo?

33. Who arranges the diplomatic clearances?

34. Is there a way to track the shipment?

35. Can USTRANSCOM track the shipment if there is a mission number assigned?

36. What are some useful hyperlinks for information to Surface Transportation movement that we can attach?

37. What are some additional information references on Surface Transportation?



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## SURFACE REQUEST FAQs



**1. Is USTRANSCOM Surface Transportation modes strictly Military or can they can be commercial, too?** *Both*

**2. How do you apply for Surface Transportation?** *Request thru appropriate COCOM/POC at USTRANSCOM.*

**3. Is Surface Transportation just for cargo or passengers?** *Just cargo only, no passengers.*

**4. Can cargo be shipped to CONUS & OCONUS locations?** *Yes.*

**5. Who/what establishes the priority of the requested Surface Transportation?** *J3 USTRANSCOM. The effective use of DoD transportation resources to move passengers and cargo requires the establishment of transportation priorities. These assigned transportation priorities enable logistic managers to determine mode and sequence of movement in meeting both peacetime and wartime requirements. CJCSI 4120.02 A - Assignment of Movement Priority. Appendix A of JP 4-01 Joint Staff will assist if needed to mediate.*

**6. Does the requester have to pay for the movement?** *Yes.*





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**7. Is there a way to calculate an estimate of what Surface Transportation would cost?** *Yes. Personnel at USTRANSCOM, or anyone with access, can utilize the Single Mobility System (SMS) Wizard to calculate a rough estimate of what a request for a specific type of Surface Transportation mode (or combination of modes) would cost. This is true with all Surface Transportation modes.*

**8. What are the types of cargo that can be surface transported?** *Just about any type/size or weight of cargo can be transported.*

**9. How much cargo can be transported?** *No limit with surface mode.*

**10. Are there any limits to the dimensions of the cargo?** *No.*

**11. Is there any weight limits on cargo?** *No.*

**12. Are there any restrictions as to what type of cargo can be eligible to transport?** *Yes. (Animals are one example of cargo that is not permitted to be transported via surface mode)*

**13. Can hazardous material, (hazmat), be transported?** *Yes. The Transportation Officer, (TO), at origin certifies the hazmat.*

**14. If sea vans required for the cargo who pays for it?** *The Service*



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## SURFACE REQUEST FAQs



**15. Who works with the requester on the size, number and type of Surface Transportation movers needed to fill a request for cargo movement?** *The planners and validators.*

**16. If a quick CONUS shipment is required can it happen?** *Yes. Truckers need a 4 hour minimum to execute movement. In CONUS trucks can cover 500-700 miles per day 8-10 hours of driving time, with extra driver they can travel non-stop.*

**17. Is shipping by Rail faster than by Truck?** *In CONUS shipping by Rail usually takes longer than Truck due to interchanges, e.g. 12 days from DC to LA.*

**18. Are all shipments by sea on Military Sealift Command, MSC, vessels?** *No. In fact, most DoD cargo is transported on commercial vessels.*

**19. Who determines when the shipment will be transported?** *The Latest Arrival Date LAD is determined by the shipper who works with the Service validator.*







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## SURFACE REQUEST FAQs



**20. Are Surface Transportation missions on scheduled departures and arrivals?** Yes.

**21. Who will coordinate with the requestor for the details on submission of a Surface Transportation request?** SDDC POC.

**22. Can you request to use Surface Transportation at any time?** Yes

**23. Is there a required minimum number of days to submit work the request, i.e. in emergency situations?** Depends on request.

**24. How much lead time is required for the request?** The further out the request date the better it is to work the request.

**25. Is return Surface Transportation available?** Yes, COCOMs have Booking personnel (TSC)

**26. Who arranges for cargo to get to the POE for movement?** Requestor/user? Depends on how it is booked. It could involve changes in modes, such as vessel to truck to rail.

**27. Who arranges for the cargo to get picked up at the APOD?** The booker. Depends on how it is booked. It could involve changes in modes,







# US TRANSCOM Movement - SURFAC

## SURFACE REQUEST FAQs



**29. Can you use different modes of surface transportation in conjunction with other modes of Surface Transportation?** *Yes.*

**30. Does anyone sign for the cargo?** *Yes, after inspection the TO or representative signs for it on both ends, before shipping and after shipping.*

**31. Can an escort accompany the shipment?** *No.*

**32. How is customs or inspections handled for passengers and cargo?** *The shipper/TO provides the customs documents. (If cargo has NSNs it's usually good to go because an NSN identifies it to be DoD type cargo.*

**33. Who arranges the diplomatic clearances?** *The carrier/shipper.*

**34. Is there a way to track the shipment?** *Yes, (container #s, SMS, GATES, GTN, RFID, GBL's)*

**35. Can USTRANSCOM track the shipment if there is a mission number assigned?** *Yes, by a Transportation Control Number, TCN. Integrated Booking System (IBS) will give a TCN. Shipper creates a TCN for oversized cargo.*

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USTRANSCOM  
Contact:  
SDDC Customer  
Service  
1-877-484-6948  
24 hours/7 days a  
week

[Website Link](#)





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Service

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week

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## SURFACE REQUEST FAQs



### **36. What are some useful hyperlinks for Surface Transportation movement information that we can attach?**

*a. SDDC website (Defense Transportation) is good source for information)*

### **37. What are some additional information references on Surface Transportation?**

*a. Defense Transportation Regulation, Universal Service Contract, (USC) USC-7.*

*b. Hazmat covered by 49 CFR*

*c. Federal Acquisition Regulation (FAR)*





# US TRANSCOM Movement - SURFAC

## SURFACE REQUEST Checklist



1. Who is requesting the mission?
2. What is being transported?
  - A. If passengers, how many are traveling?
  - B. If cargo, how much do you have to transport?
    - ❖ Is cargo hazardous?
    - ❖ Is cargo vehicles?
    - ❖ Is cargo on pallets, if so how many?
3. Who is funding (Army, Navy, Marines, etc.) the transportation?
4. Where is the cargo going?
5. Who is the cargo for?
6. Who is your validator?
7. Any special remarks such as MHE to load or unload cargo, meals needed for passengers during flight, etc.?

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# US TRANSCOM Movement - **AIR**

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FAQ](#)

USTRANSCOM  
Contact:  
DDOC  
Representative  
(618) 220-7700  
DSN 770-7700

## SAAM Flight Checklist:

1. Who is requesting the SAAM?
2. How much material/cargo do you have to transport?
3. Is cargo hazardous?
4. Is cargo vehicles?
5. Is cargo on pallets, if so how many?
6. Are there passengers traveling and how many?
7. Who is funding (Army, Navy, Marines etc.) the transportation?
8. Who is your contact at the APOE and APOD?
9. Who is the cargo for?
10. Who is your validator?
11. Any special remarks such as MHE to load or unload cargo, meals needed for passengers during flight, etc.?





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Representative  
(618) 220-7700  
DSN 770-7700



## SAAM Flight FAQ:

1. Are SAAMs strictly AMC aircraft or can they be commercial?
2. How do you apply for a SAAM?
3. Are SAAM flight requests for passengers and/or cargo?
4. Are SAAM flights just for DoD cargo or passengers?
5. How many passengers can be transported?
6. Are there any baggage limits?
7. Who and what establishes the priority of the requested flights?
8. Why are priorities established?
9. Does the customer have to pay for the movement?
10. Are round trips available and if so does the requester have to request it?
11. Are there any restrictions as to what type of cargo is eligible to be transported via a SAAM flight?
12. Can hazardous material be transported by a SAAM?
13. Are there any limitations to the dimensions of the cargo?
14. Is there any weight limit on cargo?
15. Who pays for the pallets and/or packaging if required to move cargo?
16. How much cargo can be transported?
17. Are SAAM flights available for CONUS and/or OCONUS destinations?
18. Are there restrictions on when the requester can travel?

MORE





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Representative  
(618) 220-7700  
DSN 770-7700



## SAAM Flight FAQ:

19. What is the Latest Arrival Date (LAD), the validator has to work with on the movement?
20. Are SAAMs flights on scheduled departures and arrivals?
21. Can you use SAAMs at any time?
22. Is there a minimum time to request a SAAM?
23. How much lead time is required?
24. Are SAAMs requests always open?
25. Are return flights available?
26. How does requester request to use SAAM airlift?
27. Who arranges for cargo to get to the APOE for flight?
28. Who arranges for the cargo to get picked up at the APOD?
29. Where do SAAMs go?
30. Can you use a Channel flight in conjunction with a SAAM?
31. Does anyone sign for the cargo?
32. Can an escort accompany the shipment of just cargo?
33. What if any is the costs involved for the requester?
34. How is customs or inspections handled for passengers and cargo?
35. Who arranges the diplomatic clearances?
36. Is there a way to track SAAM shipments?
37. What are other references for additional SAAM information?





# US TRANSCOM Movement - **AIR**

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USTRANSCOM  
Contact:  
DDOC  
Representative  
(618) 220-7700  
DSN 770-7700



## SAAM Flight FAQ:

- 1. Are SAAMs strictly AMC aircraft or can they be commercial?** *They can also be CRAF commercial charter missions for cargo or passengers.*
- 2. How do you apply for a SAAM?** *Submit request via SAAM Request System (SRS) to Service validator.*
- 3. Are SAAM flight requests for passengers and/or cargo?** *Yes*
- 4. Are SAAM flights just for DoD cargo or passengers?** *No. They can be for Non-DoD, Non US Gov't, FMS, Military Assistance Programs, and US Government.*
- 5. How many passengers can be transported?** *Under 20-40 passengers they would go commercial (ticket program), e.g. Delta. Over 40 or more passengers can charter a flight and carry as many passengers as aircraft can seat (depending on baggage weight factor)*
- 6. Are there any baggage limits?** *Yes, check with passenger service operations at the AMC aerial port or TMO for baggage allowances and restrictions. Excess baggage may be authorized in certain circumstances.*
- 7. Who and what establishes the priority of the requested flights?** *The validators determine the priority by using government provided Regulations such as CIGSI 4120.02, A. Assignment of*



# US TRANSCOM Movement - **AIR**

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FAQ](#)

USTRANSCOM  
Contact:  
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Representative  
(618) 220-7700  
DSN 770-7700



## SAAM Flight FAQ:

- 8. Why are priorities established?** *The effective use of DoD transportation resources to move passengers and cargo requires the establishment of transportation priorities. These assigned transportation priorities enable logistic managers to determine mode and sequence of movement in meeting both peacetime and wartime requirements.*
- 9. Does the customer have to pay for the movement?** *Generally, yes. Although there are exceptions, SAAM customers are usually required to pay for the SAAM.*
- 10. Are round trips available and if so does the requester have to request it?** *Yes – normally put in SAAM request. Charge for SAAMs cover round trip expenses and sometimes the positioning and de-positioning fees associated with moving the aircraft to a specific location away from the craft's home base. (A SAAM request specifies departure)*
- 11. Are there any restrictions as to what type of cargo is eligible to be transported via a SAAM flight?** *Usually not, but there are exceptions.*
- 12. Can hazardous material be transported by a SAAM?** *Yes, if identified and certified.*
- 13. Are there any limitations to the dimensions of the cargo?** *Size of available aircraft will dictate*



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DSN 770-7700



## SAAM Flight FAQ:

**14. Is there any weight limit on cargo?** *No, but aircraft size may dictate. Multiple aircraft can be assigned to support a single SAAM request. \*Sometimes the characteristics of the cargo (e.g. size, weight, hazards) preclude air shipment. In these cases, the cargo is diverted to a surface mode of transportation.*

**15. Who pays for the pallets and/or packaging if required to move cargo?** *The requester can request pallets for the aircraft. Check with the individual Aerial port for details and costs.*

**16. How much cargo can be transported?** *Planners/validators work with requester on amount of cargo/passengers and size and number of aircraft needed to fulfill request?*

**18. Are SAAM flights available for CONUS and/or OCONUS destinations?** *SAAMs are usually to OCONUS locations. Flights can return to CONUS with passengers/cargo. A SAAM using a Civil Reserve Air Fleet (CRAF) commercial flight can be used if just passengers are being transported and no cargo. Otherwise it will interfere with CRAF requirements/contracting regulations. Commercial Operational Integrated System (COINS) and Groups Operational Passengers System (GO/PAX) are software systems that helps to facilitate the process of acquiring a SAAM flight.*



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## SAAM Flight FAQ:

**20. What is the Latest Arrival Date (LAD), the validator has to work with on the movement date?** *The LAD window time is determined by the requester working with and through a validator.*

**21. Are SAAMs flights on scheduled departures and arrivals?** *Yes, TACC will coordinate with the requestor for the details.*

**22. Can you use SAAMs at any time?** *You can request them at any time but depending on priorities at the time the SAAM request may not be approved for a particular date/time.*

**23. Is there a minimum time to request a SAAM?** *Yes. Usually no sooner than 96 hours out. There is a discounted rate if the request is 30 or more days out.*

**24. How much lead time is required?** *The further out for the flight date the better for TACC to work the request.*

**25. Are SAAMs requests always open?** *AMC's TACC personnel will work with requestor on Latest Arrival Date.*



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DDOC  
Representative  
(618) 220-7700  
DSN 770-7700

## SAAM Flight FAQ:

**26. Are return flights available?** Yes

**27. How does requester request to use SAAM airlift?** *Work thru a DoD Service validator or AF validator at Pentagon?*

**28. Who arranges for cargo to get to the APOE for flight?**  
*Requestor/Service validator.*

**29. Who arranges for the cargo to get picked up at the APOD?**  
*Requestor/Service validator.*

**30. Can you use a Channel flight in conjunction with a SAAM?**  
Yes.

**31. Does anyone sign for the cargo?** Yes, the aerial port/base (APOE) manager when the cargo arrives at the port, the loadmaster when cargo is put on the plane, and the aerial port/base manager at the APOD when the cargo arrives there.





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Contact:  
DDOC  
Representative  
(618) 220-7700  
DSN 770-7700



## SAAM Flight FAQ:

**33. Can an escort accompany the shipment of just cargo?** *Yes, the requestor can request passengers to accompany the shipment.*

**34. What if any is the costs involved for the requester?** *The cost of the SAAM includes positioning and de-positioning and port to port.*

**35. How is customs or inspections handled for passengers and cargo?**

*The flight crew usually handles the aircraft clearance, manifest and cargo inspection. The AMC planning shop will coordinate these actions.*

**36. Who arranges the diplomatic clearances?** *The Diplomatic Clearance shop at HQ AMC TACC will coordinate for all of the diplomatic clearances for the SAAM.*

**37. Is there a way to track SAAM shipments?** *No, only the plane (SAAM #) can be tracked not the specific cargo on the SAAM.*





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(618) 220-7700  
DSN 770-7700



## SAAM Flight FAQ:

### 38. What are other references for additional SAAM information?

- a. *Additional criteria for establishing SAAM priorities may be found in JCS Pub 15, Mobility System Policies, procedures and Considerations and Appendix B of the DTR 4500-9R Part 2.*
- b. *Submission of SAAM priorities and request are outlined in Appendix B and Appendix C. See Appendix K for listing of SAAM validators grouped under unified commands and/or Services.*
- c. *Government personnel who can access the Single Mobility Source (SMS) Wizard can calculate a rough estimate of what a specific type of aircraft for a SAAM request would cost the requester? Also, validators at USTRANSCOM, USAFE, CENTCOM, NORTHCOM, & EUCOM can access SMS too.*
- d. *Additional SAAM information can be found in Chapters 1, 2, 3 and article #1 of DTR 4500.9*

### Who are POCs for SAAMs that provide additional information to requesters?

TACC POCs:

*Chief SAAM Director at 229-4790,  
SAAM Planning shop at 229-4949*

USTRANSCOM POCs:

*USTCJ3-SS at 229-1747*



# US TRANSCOM Movement - AIR

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## JDOMS Definition:

Joint Director of Military Support, JDOMS is a process of transportation mode selection for the interagency community, such as non-governmental organizations (NGOs), international organizations (IOs) and private humanitarian relief organizations that process through NORTHCOM via the NORTHCOM Deployment and Distribution Center (NDDOC). Once approved by the Secretary of Defense, the process is: NORTHCOM requests the agency provide the requirement and then NORTHCOM loads this information into Joint Operation Planning and Execution System (JOPES) validating the mode source. USTRANSCOM will then allocate the necessary strategic transportation.

Contact: JDOMS  
(703) 697-9400  
DSN 227-9400

[EMAIL](#)





# US TRANSCOM Movement - AIR

## GOPAX FAQ's:

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[GOPAX - FAQ](#)

USTRANSCOM

Contacts:

USTCJ3-I

(618) 220-7477

DSN 770-74775

[SDDC Website](#)



1. Are GOPAX flights strictly commercial?
2. How do you apply for a GOPAX movement?
3. Are GOPAX movements requests for passengers and/or cargo?
4. How many passengers can be transported?
5. Are there any baggage limits?
6. Who and what establishes the priority of the requested flights?
7. Why are priorities established?
8. Does the requester have to pay for the movement?
9. Are round trips available and if so does the requester have to request GOPAX flights available for CONUS and/or OCONUS destinations?
10. Are there restrictions on when the requester can travel?
11. How do we schedule our movement date?
12. Are GOPAX flights on scheduled departures and arrivals?
13. Can you use GOPAX movements at any time?
14. Is there a minimum time to request a GOPAX flight/bus?
15. Is there a cost savings for early requests for a GOPAX movement?
16. Are return flights and buses available?
17. How does requester request to use GOPAX?
18. Where do GOPAX aircraft/buses go?
19. What if any are the costs involved for the requester?
20. Is there a way to track GOPAX movements?
21. What are some useful hyperlinks for information to GOPAX movements?
22. What are other references for additional GOPAX information?



# US TRANSCOM Movement - **AIR**

## GOPAX FAQ's:

- 1. Are GOPAX movements strictly commercial?** Yes, GOPAX requests are supported by the commercial industry.
- 2. How do you apply for a GOPAX movements?** Work through the TMO / ITO to submit a request in GOPAX.
- 3. Are GOPAX movements requests for passengers and/or cargo?** No, it only for passenger movements.
- 4. How many passengers can be transported?**  
*Contact the validator to determine the exact number.*
- 5. Are there any baggage limits?** *You can apply for excess baggage.*
- 6. Who and what establishes the priority of the requested flights?** *The validators determine the priority by using government provided Regulations such as CJCSI 4120.02 A - Assignment of Movement Priority. Appendix A of JP 4-01 Joint Staff will assist if needed to mediate. DTR, Appendix 1 for passengers/Cargo.*
- 7. Why are priorities established?** *The effective use of DoD transportation resources to move passengers and cargo requires the establishment of transportation priorities. These assigned transportation priorities enable logistic managers to determine mode and sequence of movement in meeting both peacetime and wartime requirements.*
- 8. Does the requester have to pay for the movement?** Yes. *The requester or the Service validator (USA, USN, Marines & USAF), will pay for the GOPAX if they approve the request.*
- 9. Are round trips available and if so does the requester have to request it?** Yes -*GOPAX can produce one way, round trip and multiple stops as long as it is on the request.*

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# US TRANSCOM Movement - **AIR**

## GOPAX FAQ's:

**10. Are GOPAX flights available for CONUS and/or OCONUS destinations?** *No. Just CONUS only locations.*

**11. Are there restrictions on when the requester can travel?** *No, the requester determines when he wants to travel when he submits the request in GOPAX.*

**12. How do we schedule our movement date?** *The TMO will coordinate movement dates with the requestor*

**13. Are GOPAX flights on scheduled departures and arrivals?** *They can be if the request is for a low number of passengers and the movement is coordinated by the TMO through a commercial carrier. The requester can request movement for anytime through the TMO.*

**14. Can you use GOPAX movements at any time?** *You can request them at any time.*

**15. Is there a minimum time to request a GOPAX flight/bus?** *USTRANSCOM prefers 7 days minimum to work the GOPAX request. In short notice situations USTRANSCOM can process a GOPAX movement in 96 hours.*

**16. Is there a cost savings for early requests for a GOPAX movement?** *The further out for the flight date the better.*

**17. Are return flights and buses available?** *Yes*

**18. How does requester request to use GOPAX?** *GOPAX is only authorized for Installation Transportation Offices*

**19. Where do GOPAX aircraft/buses go?** *They can go just about*

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DSN 770-74775

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# US TRANSCOM Movement - **AIR**

## GOPAX FAQ's:

**20. What if any are the costs involved for the requester?** The costs of the movement request will be billed by AMC/FM. The cost of the GOPAX flight is all inclusive to include positioning and de-positioning and a Cost Recovery Rate (CRR).

**21. Is there a way to track GOPAX movements?** No

**22. What are some useful hyperlinks for information to GOPAX movements?**

*DTR website at [www.transcom.mil](http://www.transcom.mil)*

*GOPAX government website at <https://distribute.mil>*

*Commercial Carriers website at <https://eta.sddc.army.mil>*

**23. What are other references for additional GOPAX information?**

*a. Additional GOPAX information can be found in Chapters 1, 2, 3 and article #1 of DTR 4500.9*

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# US TRANSCOM Movement - AIR

## JOSAC FAQ's:

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USTRANSCOM  
Contact:  
USTCJ3-JOSAC  
(618) 220-6194  
DSN 770-6194  
(618) 220-6195  
DSN 770-6195



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1. Who can request an OSA flight?
2. Are the OSA flights/JOSAC scheduled flights just for DoD cargo or passengers?
3. Are pallets available on JOSAC airlift?
4. How do you apply to use JOSAC airlift?
5. Who sets the priority for OSA flights?
6. Is airlift the only way to transport cargo or passengers on/thru OSA lift?
7. Are OSA missions totally free of all charges?
8. Are there any restrictions as to what type of cargo is eligible to be transported by the OSA flights?
9. Are there any limitations to the dimensions of the cargo?
10. Are there any weight limits on cargo?
11. Can hazardous material fly on OSA mission?
12. If pallets and/or packaging are required for cargo who pays for it?
13. Are OSA missions available for CONUS and OCONUS destinations?
14. Do OSA flights only go to designated military bases?
15. Who arranges for cargo/passengers to get to the APOE for movement?
16. Who arranges for the passengers/cargo to get picked up at the APOE?
17. When can you use them?
18. How much lead time is required for an OSA request?
19. Can a requester ask for a specific delivery date and time?
20. How long does the process take to get the cargo/passengers actually delivered?
21. Does anyone sign for the cargo?

MORE





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## JOSAC FAQ's:

- 22. Can an escort accompany the shipment?
- 23. How is customs or inspections handled for OSA missions?
- 24. Is there a way to track the OSA flights?
- 25. What are some useful references for more information on OSA  
airlift?
- 26. What are some useful hyperlinks for information on OSA lift?
- 27. Who are POCs that can provide additional information about OSA  
lift for requesters?

USTRANSCOM  
Contact:  
USTCJ3-JOSAC  
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DSN 770-6194  
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DSN 770-6195



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DSN 770-6195



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## JOSAC FAQ's:

### **Joint Operational Support Airlift (JOSAC) Frequently Asked Questions**

- 1. Who can request an JOSAC flight?** *Military personnel and DoD civilian employees with official business travel requirements may request OSA.*
- 2. Are the JOSAC flights scheduled flights just for DoD cargo or passengers?** *Yes. The use of JOSAC aircraft is restricted to the transport of DoD personnel, government property, other official government passengers, and other passengers or cargo as authorized by DoD directives, regulations, and policies.*
- 3. Round trips available on JOSAC airlift?** *Round trips can be requested but each request is looked at independently. A person can request both flights/legs of the round trip but if either is non-supported the individual can/may travel via commercial airlift.*
- 4. How do you apply to use JOSAC airlift?** *Requesters can apply by filling out DD 2768 form and submitting it to their airlift validator. Requesters are responsible for the accuracy and completeness of all information required on this form for the scheduling for JOSAC missions. Form DD 2768 can be found on the USTRANSCOM portal, on other US Government sites and through a search on Google.com or other type servers.*



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DSN 770-6195



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## JOSAC FAQ's:

**7. Are JOSAC missions totally free of all charges?** *Yes, (support is a by-product of crew upgrade training).*

**8. Are there any restrictions as to what type of cargo is eligible to be transported by the JOSAC flights?** *Cargo is predominantly baggage but mail, aircraft parts, electronic parts, medical equipment and other items are sometimes transported.*

**9. Are there any limitations to the dimensions of the cargo?** *Yes, depending on the type of aircraft and its loading limitations.*

**10. Are there any weight limits on cargo?** *Usually, passengers are limited to 30 lbs of baggage. More weight can be requested by passengers but usually it will displace/lessen the number of passengers to be transported.*

**11. Can hazardous material fly on JOSAC mission?** *Yes.*

**12. If pallets and/or packaging are required for cargo who pays for it?** *It is the responsibility of the requester to pay for all pallets and packaging materials.*

**13. Are JOSAC missions available for CONUS and OCONUS destinations?** *OSA airlift are for CONUS locations but there are a few exceptions to OCONUS locations depending on location and priority if close proximity to CONUS.*



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## JOSAC FAQ's:

**15. Who arranges for cargo/passengers to get to the APOE for movement?** *The requester is responsible for arranging movement of passengers/cargo to the APOE.*

**16. Who arranges for the passengers/cargo to get picked up at the APOD?** *The requester has to arrange for passengers/cargo transportation once they arrive at the APOD.*

**17. When can you use them?** *A requester can request JOSAC airlift at any time, 24/7.*

**18. How much lead time is required for an JOSAC request?** *Submit travel requests for JOSAC as early as possible via the Service validator. It's recommended to submit requests for eight or less passengers at least 7 days prior to the desired date of travel. Submit requests for nine or more passengers at least 14 days prior to the desired date of travel. Submitting requests with these windows significantly increases the likelihood of support.*

**19. Can a requester ask for a specific delivery date and time?** *Yes, requester always requests a window of time in which he wants to fly.*

**20. How long does the process take to get the cargo/passengers actually delivered?** *No further than 7-10 days before the requested flight date will the process be worked.*





# US TRANSCOM Movement - **AIR**

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[JOSAC FAQ](#)

USTRANSCOM  
Contact:  
USTCJ3-JOSAC  
(618) 220-6194  
DSN 770-6194  
(618) 220-6195  
DSN 770-6195



Click here  
DD Form  
2768

## JOSAC FAQ's:

**22. Can an escort accompany the shipment?** *Yes, an escort will usually accompany any cargo shipment.*

**23. How is customs or inspections handled for JOSAC missions?** *Non applicable due to JOSAC flights only going to CONUS destinations.*

**24. Is there a way to track the JOSAC flights?** *Yes, through Single Mobility System, (SMS) program.*

**25. What are some useful references for more information on JOSAC airlift?**

*DoD Directives:*

*4515.13R (Air Transportation Eligibility)*

*4500.9 (Transportation and Traffic Management)*

*4500.43 (Operational Support Airlift)*

*4500.56 (DoD Policy on Use of Government Aircraft and Air Travel)*

**26. What are some useful hyperlinks for information on JOSAC lift?**

<https://josac.transcom.mil/index.html>





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DSN 770-6195



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## JOSAC FAQ's:

### **27. Who are POCs that can provide additional information about JOSAC lift for requesters?**

*USTRANSCOM POCs are JOSAC personnel at:*

*Weekly number, Com (618) 220-6194 or DSN 770-6194.*

*Today, nightly and weekend number, Com (618) 220-6195 or DSN 770-6195.*



## Types of VESSELS



### MSC's

#### LMSR – LARGE, MEDIUM SPEED ROLL-ON/ROLL-OFF

- MSC's large, medium-speed, roll-on/roll-off ship, or LMSR, program significantly expands the nation's sealift capability for the new millennium.
- All of the LMSRs have been movers of U.S. military equipment during Operations ENDURING FREEDOM and IRAQI FREEDOM.
- Large, medium-speed, roll-on/roll-off ships have been built or converted at U.S. shipyards. The LMSRs supplement transport ships available in the commercial sector.
- LMSRs: support prepositioning and surge sealift
- Features of the new large, LMSRs:
  - can carry ammunition, food, water, fuel, equipment and other supplies to sustain troops afloat for days
  - support humanitarian missions, as well as combat missions

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USTRANSCOM  
Contact:  
MSC Detachment  
(618) 220-7714  
DSN: 770-7714





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USTRANSCOM  
Contact:  
MSC Detachment  
(618) 220-7714  
DSN: 770-7714

## Types of VESSELS



### MSC's Dry Cargo Ships:

- Nearly all peacetime DoD Cargo is carried by U.S.-flagged commercial ships. But during wartime or other contingencies, MSC has the flexibility to charter ships to move cargo as needed.
- MSC can expand beyond commercial capability by activating ships from its government owned surge fleet, including Ready Reserve Force ships from the U.S. Department of Transportation's Maritime Administration.
- Most DoD cargo is transported in containers aboard regularly scheduled U.S. commercial liners coordinated by the U.S. Army's Surface Deployment and Distribution Command.
- MSC's dry cargo ships carry items that are too large to fit in containers, such as engineering and construction equipment, military vehicles, aircraft and ammunition.
- Liner Service is commercial ocean carrier service that operates on a fixed route calling on the same ports on a regularly scheduled basis, i.e. weekly, etc. Vessel loading/discharge is handled by carrier at commercial terminals.

### MSC's Tankers:

- MSC transport refined petroleum products for DoD by moving fuel between commercial refineries and DoD storage and distribution facilities worldwide for the Defense Logistics Agency - Energy , DLA-Energy.
- MSC meets the core of fuel transported by sea for DoD using one of MSC owned champion-class tanker (due to be decommissioned March 2011, two state-class U.S. flagged tankers (5 year charters commencing Oct 2010 and Jan 2011) and one small, shallow-draft, U.S. flagged tanker



# US TRANSCOM Movement - **AIR**

## JDOMS Request Process:

AIR Request

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Flowchart

Contact: JDOMS  
(703) 697-3147

EMAIL



*Document for Assistance (DEA)*  
An RFA is support to a... RFA and is subject to approval by the Secretary of Defense

- With the exception of Immediate Response, all RFAs are staffed and evaluated by the Office of the Secretary of Defense and the Joint Staff

✓ A Primary Federal Agency Submits an RFA

### VALID RFA

PRIMARY FEDERAL AGENCY  
(Letterhead)

TO: EXECSEC

1. Background
2. **Capability Required**
3. Duration & Location
4. Funding
5. Points of Contact

SIGNATURE

- Letter Format or Standard Form
- Certifies that all other resources have been exhausted
- Addressed to DoD Executive Secretary (ExecSec)
- Request Capability, not platform/system or specific unit

#### ExecSec Information

Executive Secretary of Department of Defense  
1030 Defense, Pentagon  
Washington, DC 20310-1030  
703-692-7125 (Voice)  
703-695-7000 (after duty hours or holidays)  
703-695-2553 (FAX)

•Recommend Faxing to DoD ExecSec, follow up with phone call



# US TRANSCOM Movement - **AIR**

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### Home - Air Flowchart

Channel flight → Definition, Types of flights, Initial questions, FAQ's (1-22)

SAAM flight → Definition, SAAM flight checklist, FAQ's (1-38)

GOPAX flight → Definition, FAQ's (1-24)

JOSAC flight → Definition, FAQ's (1-27), DD Form 2768

Surface Vessel → Surface Flowchart

### Home - Surface Flowchart, Checklist, FAQ's (1-37)

Rail → Calculations, Contacts

Bus → Bus shipment help link

Truck → Calculations, Contacts

Vessel → Types of vessels - FSS, LMSR, Dry Cargo Ship, Tanker  
→ Calculations, SMS, help links

### Home - JDOMS → Definition, Request Process